

**CONFIDENTIAL**

Kyrenia, Cyprus  
4 May 1948

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Col. White

Summation of points discussed during my visit  
to FBIS Mediterranean Bureau stations at  
Cairo, Egypt, and Cyprus.

1. You will be appointed Chief of the Mediterranean Bureau  
on or about 1 August 1948, at which time [ ] will be  
relieved and returned to the States for reassignment.

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2. [ ] will arrive Cairo on or about 1 July 1948  
to become Assistant Chief, Mediterranean Bureau, and to  
actively direct the Cairo operation until it is closed out and  
transferred to Cyprus. [ ] should be given complete free-  
dom of action in the day-to-day direction of the Cairo station.  
He should, however, be governed by your instructions in the  
reorganization of the staff and the establishment of new  
techniques and procedures in order that the Cairo operation  
may move from that location without confusion and reorganization  
again after the transfer.

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3. Requirements for the Cyprus stations should be determined  
at the earliest possible date and the Cairo staff reorganized and  
retrained in accordance with these requirements before the  
transfer to Cyprus, in so far as possible.

4. The present voluminous Monitoring Report published in  
Cairo will be neither practicable nor useful after the transfer.  
It should be discontinued. A daily roundup similar to the one  
now prepared in London may be necessary if sufficient demand for  
it is found, in which case availability of funds for cabled  
transmission will be the governing factor in determining whether  
or not it is to be continued. This subject should be resolved  
at an early date.

5. In view of 4 above, it is probably advisable to continue  
to employ locally hired editors for this publication in Cairo,  
with the exception of American supervisors. With this exception,  
however, it is my desire to place an American Editor in the [ ]  
room handling all material which is cabled to Washington. If  
necessary, he may be assisted by locally hired personnel, but I  
definitely want to discontinue having this selection made by  
locally hired employees while American staff exercise only the  
broadest supervision as is now the case.

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6. It is my plan to increase the American component of the Mediterranean Bureau staff so that it will be necessary to employ only linguists and certain other non-supervisory personnel from the locally hired group. All personnel making the final selection of programs to be monitored and material to be transmitted to Washington should be Americans.

7. I plan the following tentative T/O:

✓ 1 Bureau Chief	CAF-13
✓ 1 Adm. Officer	CAF- 9
✓ 1 Secy-Steno.	CAF- 5
○ 1 Pay roll & Property Clerk (Locally hired)	
✓ 1 Chief Engineer	P- 5
✓ 1 Asst. Chief Engineer	P- 4
✓ 4 Engineers	P- 3
✓ 1 Maintenance Technician	P- 3
✓ 1 Cruising Monitor	CAF- 9
○ 2 Code Intercept Operators (Locally hired)	
✓ 1 Chief Editor	CAF-12
✓ 4 Info. & Editorial Specialists	CAF-11
✓ 3 Infor. & Editorial Specialists	CAF- 9
✓ 1 Analyst	P- 5
✓ 1 Chief Monitoring Section	CAF-11
✓ 1 Multi Monitor (Russian plus---)	CAF- 9
✓ 1 English Monitor	CAF- 7
Approx. 30 Linguists (Locally Hired)	
○ 4 Teletypists (Locally Hired)	
○ 4 Custodians & Chauffeurs (Locally Hired)	
Approx. 5 Other local employees	
TOTAL	69

(Tentatively it is desired that the Mediterranean Bureau be staffed to monitor the following languages, primarily: English, Albanian, Arabic, Bulgarian, Greek, Hungarian, Persian, Russian and provincial dialects, Serbo-Croat, Turkish, Hebrew and Hindustani. It is desirable that the Mediterranean Bureau also be able to cover Armenian, Czechoslovak, French, German, Italian, Polish and Spanish.)

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(It will be necessary for you to determine the number of mono and multi-monitors needed, based upon the number of multilingual monitors you are able to recruit.) (It is my understanding that you will need to recruit at places other than Cairo or Cyprus for the following: Albanian, Bulgarian, Persian, Roumanian and Serbo-Croat.)

8. It is believed that the Mediterranean Bureau can be adequately staffed by a total of not to exceed 65 persons, and it should be staffed by less if possible. Keep foremost in your mind at all times that I desire to spend a maximum on the collection of intelligence and the production of the file to Washington with a minimum spent on administration and local service.

9. You should at once request both Cairo and Washington to furnish a suggested list of programs which it is believed the Cyprus stations should monitor. This will by no means give you a complete and accurate picture, but it should enable you to make more specific plans as to the multilingual characteristics of which you are in search, and the overall language requirements for the new station. The details of the staff organization must be worked out by you, based on your recruiting results. It cannot possibly be done from Washington.

10. At the earliest possible date you should ascertain what salaries should be paid locally hired personnel, and make your recommendations to me in Washington. The cost of living and salaries paid for comparable work should be your guide. I am confident I can get any reasonable scale approved.

11. When I return to Washington I shall:

a. Request approval to pay transportation costs of new employees to Cairo for training, and approval to pay transportation costs of employees' families to Cyprus after employees' transfer to Cyprus has been effected.

b. Request approval to pay transportation cost of employee to place he was hired after completion of two-year contract.

c. Request approval to pay transportation cost of returning employee and family to place he was hired at any time it is considered to be in the best interest of FBIS to do so.

d. Request permission for you to prowl to such location in this area as is necessary to recruit, initially Beirut and Athens.

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12. The United States Government will, of course, be responsible to the Cyprus Government for aliens brought to Cyprus. In your recruiting, every precaution should be taken to insure that the employee brought to Cyprus, and his family, must be able to return to his own country when we so desire. The U. S. Government must be protected against repatriation problems and liability. This is a complicated problem which must be given close attention. [redacted] will have discussed this with General Counsel and will be prepared to assist you.)

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13. In view of the foregoing, a revised budget for the fiscal year ending 30 June 1949 should be prepared and submitted. As much detail as possible should accompany the revised estimate so that I can give the Agency some idea of how much this transportation, etc., of employees to Cairo and thence to Cyprus is going to cost. Cost for salaries for personnel will, of course, be greatly increased. I shall probably have to have the estimated increased cost of this transportation before I can get approval on this point.

14. It is believed that you will need to rent a temporary office to use until our construction is under way. I shall attempt to send a secretary to you as early as possible who will be competent to handle classified information.

15. I shall try to assign to Cairo as early as possible sufficient well trained monitors to assist you in recruiting and testing and to train monitors in a satisfactory technique.

16. It is my belief that local employment laws should be complied with and that locally hired employees should receive the same amount of sick and annual leave as Americans.

17. I shall discuss with the Agency Surgeon the possibility of providing some medical attention for all employees on a contract basis at our expense.

In reorganizing the Mediterranean Bureau and transferring it from Cairo to Cyprus, you are confronted with a most difficult assignment. There are tremendous obstacles. I have every confidence that you can overcome all of these obstacles and that you will accomplish this assignment with dispatch and efficiency. I shall support you in Washington in every possible way.

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Unfortunately, however, I can do little except attempt to obtain approval on your recommendations. I must rely on your judgment almost completely. Be sure your recommendations are sound, reasonable and complete in every detail - always keep an eye out for the taxpayer's dollar. I consider the present operation at Cairo to be inefficient, poorly organized, poorly trained, poorly led, and ineffective. Upon you rests the responsibility for converting this operation into a well organized, efficient and effective unit. A great deal depends upon your personal leadership.

18. The success of your operation on Cyprus will be greatly influenced by the relationship between the FBIS staff and the Cyprus officials and population. I know that you will set the example and insist that others follow so as to insure that this relationship is maintained on a most friendly and cordial basis, and that our organization lets no occasion arise which would reflect adversely upon FBIS or the United States Government.

19. It goes without saying that I expect the above mentioned changes, reorganization, etc., to be accomplished at the earliest possible date. To this end, if it is possible to transfer this operation from Cairo prior to the actual completion of all construction, it should be done.

L. K. WHITE

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